

Central University of Jharkhand

Brambe, Ranchi – 835205

(A Central University established by an Act of Parliament in 2009)

Ref.No. CUJ/P&S/PFQ/232/2013-14

Dated:26/07/2013

NOTICE INVITING TENDER

Sealed Tenders are invited for the article enclosed in the separate sheet subject to the terms and conditions given below:

The tender should be addressed to Dy. Registrar (I/c Purchase) Central University of Jharkhand, Ratu-Lohardaga Road, Brambe, Ranchi- 835205 and should reach on or before 19th August, 2013

Technical bid will be opened on 21st August, 2013 at 3 pm.

TERMS AND CONDITIONS

1. Tender without any erasures and overwriting must be submitted in sealed cover addressed to the Dy. Registrar (I/c Purchase), Central University of Jharkhand, Ratu- Lohardaga road, Brambe, Ranchi- 835 205 super- scribed Tender/ Enquiry No. and the due date failing which, quotation may be ignored. Tender/ quotation should be sent through Post/ Courier/ By Hand.
2. The rate quoted should be inclusive of all packing, forwarding, commissioning & installation, sales tax, freight and insurance charges and should remain valid for our acceptance for minimum period of three months from the due date of opening of the tender. The tender should be CUJ consignee's site basis i.e. Central University of Jharkhand, Ratu- Lohardaga Road, Brambe, Ranchi.
3. Manufacturer's name of company of origin of materials offered must be clearly specified. Complete details of illustrated literatures/ or drawings, in original (not photocopies), if any must accompany all quotations.
4. The University will not entertain requests for revision in prices once quoted for whatever reason after the tenders are opened during the period of contract.
5. All goods must be delivered at our university at Ratu- Lohardaga Road, Brambe, Ranchi for inspection by our inspecting authority.
6. Full payment will be made within 30 days of the receipt and acceptance after inspection, commissioning & installation of supplies at destination, quotations containing different payment terms are liable to be ignored
7. All goods must be delivered at out university at Ratu- Lohardaga road, Brambe, Ranchi (Stores & Purchase Section) after confirmed order.
8. Only Manufacturer/ Authorized dealer/ firms of repute dealing in the items listed in the quotation having experience in sale and repair/ maintenance, need apply.
9. Only latest models of items need to be quoted.
10. It should be mentioned specifically whether price quoted includes all taxes and duties. Sales tax and/ or other duties legally leviable and intended to be claimed should be distinctly shown in the tender.
11. VAT/CST Registration Number and its validity should be indicated. Documentary evidences be supplied/ attached to the tender documents.
12. All rates shall be indicated both in words and figures. Where there is difference between the rates quoted in words and figures, rate quoted in words will prevail.
13. The purchase order would be placed after assessing the requirement and hence, actual quantity may increase/ decrease.
14. The Tender Document for items will be Two- Bid system consisting of Technical Bid and Price Bid. The Tender Document will be submitted item-wise in two separate sealed covers clearly mentioning on the envelope the details of items for which Bid is submitted.

15. The price of Tender Document is Rs. 1000/- only (One Thousand rupees only) (non-refundable). The Tender Document price may be attached to the Technical Bid in the form of Bank Draft in favour of “Central University of Jharkhand” payable at Ranchi.
16. The Tender Documents comprising of Price- Bid, Technical Bid and **Earnest Money Deposit** of Rs. 32,000 only (Rupees Thirty Two Thousand only) (**refundable**) in the form of Bank Draft in favour of “Central University of Jharkhand” payable at Ranchi kept in the separate envelope super- scribed with the name of the same. The Tender Document must be enclosed with Earnest Money Deposit otherwise the tender document will be rejected. All the documents must be enclosed in a bigger size envelope super- scribed with the tender number and item name. The University shall not be responsible for any delay in receiving Bids/ sending of Tender Document by post.
17. All legal disputes shall be under the jurisdiction of Jharkhand High court, Ranchi.
18. The University reserves the right to accept or reject any Bid, without assigning any reason thereof. No correspondence in this regard will be entertained.
19. The quotation (non-transferable) along with detailed specifications, terms and conditions may be downloaded by the interested supplier from the website of Central University of Jharkhand www.cuj.ac.in
20. Earnest Money shall be forfeited in case it is found at any stage that information/particulars regarding supply of tendered item(s) are false.
21. Liquidated damage would be charged from the supplier as follows:
0.5 percent of order amount per week with an upper limit of 10% in case of delay in supply of items ordered.
22. The University reserves the right to split the order among suppliers who have submitted their quotation.
23. No quotation will be accepted after the due date and time.
24. Performance Security: Performance Security shall be for an amount of five percent of the value of purchase order. Performance Security may be furnished in favour of the Central University of Jharkhand in the form of an Account payee Demand Draft/ Fixed Deposit Receipt from a Commercial bank duly pledged in favour of Central University of Jharkhand/ Bank Guarantee from a commercial bank or other forms of security acceptable in Govt. of India’s contract which is interest bearing. No interest will be payable upon the Earnest Money and Security Deposit.

Dy. Registrar
(I/c Purchase)

Encl. Details of items required

Details of requirement and specification of furniture items for University quarters

Sl. No.	DESCRIPTION	SPECIFICATIONS	QUANTITY
1.	Twin Size Double Bed	6 ¹ / ₂ 'x5' Assamese wood mixed with Ply	22 Nos.
2.	Single Bed	3'x 6 ¹ / ₂ ' Assamese wood mixed with Ply & Sun mica	29 Nos.
3.	Dressing Table	2 ¹ / ₂ 'x 1 ¹ / ₂ 'x1' Ply with Sun mica	22 Nos.
4.	Study Table	Assamese Wood 3'x2 ¹ / ₂ 'x2 ¹ / ₂ ' Ply with Sun mica	22 Nos.
5.	Study Chair	Assamese Wood Standard Size 3'x1'6"x 1'6"	22 Nos.
6.	Sofa Set	Assamese Wood 2 Single Seater +1 Two Seater+ Centre Table	22 Sets
7.	Dining Table & Chair	Assamese Wood 4 Chairs+ Assamese Wood Table 4'x3'x2'6" Table Top ply with Sun mica	22 Sets

Deputy Registrar (I/c Purchase)